

2009 National Equine & Livestock Exhibition (NELE) (SF 4198 BK ID – 272)

Stables, Camping and Parking Requirements

Personal Details

Mr / Mrs / Ms / Miss

First Name:		Surname:	
Residential Address:			
Postal Address:			
City:	State:	Postcode:	
Email Address:			
Contact Number:		Mobile Number:	
Competitor Name:		Contact Number:	

Stable Requirements*

Arrival Date:		Departure Date:	
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No. of stables required	12 th	13 th	14 th	15 th	16 th	17 th	18 th	19 th	Sub - Total
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	
	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$
Mandatory stable cleaning fee @ \$25 per stable									\$
Total									\$

* Please note that the deadline for stabling applications in relation to the 2009 NELE event is **8th October 2009**.

Horse Details

Number/s:		Sex:	M / S / G
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Vehicle Camping Requirements* –

Camping Spaces	12 th	13 th	14 th	15 th	16 th	17 th	18 th	19 th	Total Cost
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	
	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$

Arrival Date:		Departure Date:	
Vehicle Length			

* **Important Note re: Parking and Camping** – if you are arriving in one (1) vehicle you will only be required to pay for camping OR parking, not both (fee is applied on a per bay basis). For any additional vehicles, or if extra bays are required, a camping or a parking fee will apply and must be paid for in order to access the competitor area.

Please return form to

Email enquiries@aelec.com.au
Postal - PO BOX 503 Tamworth NSW 2340

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Further enquiries:

Ph: 6767 5858 Fax: 6767 5850

Daily Parking Requirements -

Parking Spaces	12 th	13 th	14 th	15 th	16 th	17 th	18 th	19 th	Total Cost
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	
	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$

Please circle which event(s) you are entered in:

Miniature Horses Hunter Horses Trick Riding Showjumping Freestyle Dressage Breed Village
Tent Pegging

Comments:

2009 National Equine & Livestock Exhibition (NELE)

Payment Details

I hereby authorise payment from my Visa/Mastercard

\$

Cardholders Name:	
Card Number:	
Expiry Date:	
Signature:	

Please Note: Bookings will be confirmed following Banking Institution's acceptance and approval of payment authority.

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Important notice to competitors and exhibitors in relation to the 2009 NELE event:

Designated Bump in times are: *9am – 6pm on 13th and 14th October*
 6am – 6pm on 15th-18th October

These times will be strictly enforced for the 2009 NELE event. Competitors and exhibitors are requested to adhere to their nominated arrival dates to assist in the efficient operation and smooth running of the NELE event.

PRIVACY STATEMENT

Any personal information you have supplied to or collected by the Council (or AELEC Management) will only be stored and processed by the Council (or AELEC Management) for lawful purposes directly related to the functions and activities of the Council (or AELEC Management). Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful enquiry.

Refunds- Stables, Car Parking and Camping

The venue will refund tickets for *Stables, Car Parking and Camping* provided the cancellation is received 14 days prior to the commencement of the event. Refunds for cancellations will be subject to an administrative fee of 10%. No refund will be made in relation to any cancellations received less than 14 days before the commencement of the event.

A Mandatory Stable Cleaning fee of \$25 per stable applies for this event.

Important notice regarding stable bookings: Stable bookings are made using a per stable rate of \$18 (including a minimum base of bedding) with a system that operates similar to that of a motel room. If you are intending to use your stable past 10am on your nominated departure day, you will need to book for that additional day. For example, if you arrive at AELEC at 3pm on 14th October and intend departing at 4.30pm on 17th October this would equate 4 days for a total stabling fee of \$72.

In completing this form I/We are acknowledging that I/We understand and accept the Terms and Conditions of this booking as detailed in the attached *Competitors and Exhibitors Guidelines*.

Please send the completed form by emailing enquiries@aelec.com.au alternatively you can fax completed form to (02) 6767 5850.

Office Use Only:		
Booking Details	Member No:	Booking ID:
Payment Processed	Date:	Receipt No:
Security Tag	Issued:	Returned:
TRIM		

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AELEC Guidelines for Competitors & Livestock Exhibitors

AELEC is a state of the art events facility that is subject to a range of modern and important requirements and standards. These requirements and standards are in place to protect competitors, our staff and the environment. These guidelines are compulsory for all users. Following the guidelines will assist AELEC Management to make your arrival, stay and departure a pleasant and enjoyable experience.

BEFORE ARRIVAL AT AELEC

The designated bump in dates and times for the 2009 NELE event are from 12th and 13th October between the hours of 9am – 6pm and 6am – 6pm on competition days (15th – 18th October). Stating your arrival time on the stable form is mandatory. You may be asked to change your arrival time or wait in a queue if there is a delay in the unloading of horses or stock causing unsafe traffic conditions in the stable parking area.

As AELEC is required to comply with high environmental standards, the release of grey water is prohibited in the exhibitor parking zones, therefore it is necessary for all vehicles, that may discharge grey water, to be fitted with a grey water retention tank **or have a 50mm hose and attachment** which can be fixed to the AELEC's grey water drainage attachment.

AELEC has a **NO DOG POLICY** unless the dog is entered in a show, a trial, or is a guide or assistance dog. Restrictions will apply. Leave your dog at home if you intend to camp or park in the exhibitor car park or use the stables.

For security and staff safety AELEC prefers all payments be made by credit card or eftpos.

CHANGE IN GUIDELINES

Enquirers are asked to note that these guidelines are subject to change without notice.

ON ARRIVAL AT AELEC

All vehicles will be charged a daily parking fee to maintain safety for all exhibitors and animals and minimise risk due to overcrowding. All non-essential vehicles must be parked in the public car park near the main entry to the stadium. Support vehicles accompanying livestock and equine transport may drop off necessary items in the stable parking area, but will be charged a parking fee if they do not leave the area within the 30 minutes.

A TRUCK WASH facility used for hosing out your transport vehicle is situated near the cattle unloading races. All vehicles must be hosed out in this facility as cleaning of vehicles is strictly prohibited within the car park areas. Any chemical used for washing down vehicles must be suitable for discharge into the trade waste system. AELEC is an environmentally friendly facility and all manure and grey water must be removed from the ground or placed into the bins or facilities provided

USING AELEC FACILITIES

All manure and stable cleanings must be placed in bunkers or pits located at the end of the stable blocks in the carpark. Competitors are responsible for removing manure and stable cleanings during the event and depositing them in the bunkers, (please do not use wheelie bins for this purpose). At the end of the event competitors are not required to strip their stalls or have them inspected by event staff.

Recycling and litter bins will be provided for all waste products.

DO NOT USE WASTE BINS FOR STABLE CLEANING COLLECTION

Wash bays are located at the end of each stable block and horses/cattle should be hosed in these bays.

Water and power outlets are placed in the middle of each stable row.

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Stalls may not be used for feed or tack storage for the 2009 NELE event. AELEC Management requests that you bring trolleys or wheel barrows for moving feed and gear from the car park to the stables.

AELEC Management may enforce the removal of any animals, items or substances from stalls to facilitate the AELEC risk management or bio security policy.

Large vehicles will use the exhibitor's road during events and it is imperative that you do not allow animals to roam free or be unattended while outside their stall. All caution should be exercised in crossing the road and horses tied to vehicles should be tied as far away from the road as possible. If an animal is observed to have escaped or is running freely within the Centre, all external gates must be closed. If this situation does occur, notify AELEC staff immediately or advise gate attendants.

Under current environmental requirements for AELEC all animals must be housed undercover. Use of tape, panels, rope, chain or other materials to contain animals is prohibited in the stable, parking, camping area and surrounds. Animals must use stalls or yards provided at AELEC for animal containment.

No lunging or exercising of horses is permitted on the AELEC lawns. Lunging and exercising must be undertaken within the designated warm-up or enclosures provided.

All buildings are **NO SMOKING ZONES** including the Undercroft, Stables, Sales Arena and Stadium Arena.

Vehicles are prohibited in the stable rows, stable paths and surrounds. Only authorised small vehicles may use the paths and surrounds.

There is a shared Veterinarian/Farrier site at the education building.

Orders for all feed and shaving purchases and deliveries can be made from the Main Admin Office. Feed and shaving collections are made from designated areas near the competition carpark during the event. Contact numbers for horse rug cleaning will be posted at the Main Admin Office.

Entry to the Stadium is strictly by seat ticket or competitor pass/wristbands only. All tickets, media passes and authorisations can be issued from the main ticketing booth at the spectator entry into the Stadium. Competitor passes or wristbands will be issued by the Event Organiser.

First aid officers will be placed in a number of areas depending on the activity held at the AELEC. A First Aid room is located on the ground level of the Undercroft adjacent to the competitor entry into the indoor arena.

Toilets, showers and laundry facilities are located in the two middle stable blocks, that is, Stable Block B and Stable Block E, and at the Education building. Toilets are also located on the Concourse Level of the Stadium and there is one near the entry of the indoor arena. Rugs, saddle cloths, bandages and associated animal equipment is prohibited from being washed in the machines provided in the laundries.

The placement or affixing of advertising material (including posters) is not permitted without prior approval by AELEC Management. Public Notice boards are located throughout the Centre for this purpose.

The Event Office is located in the Stadium on the Concourse Level opposite the main bar. The kiosk is also opposite the main bar and can be reached from the stairs on the outside of the Sales Arena building.

Disabled and taxi parks are located at the front of the Stadium and an elevator has been installed for disabled access from the Concourse Level to the lower ground level and VIP area.

Spectator and competitor evacuation points are at each entrance of the Centre. Horses are to be evacuated into the campdraft arena in the case of an emergency situation. Site and evacuation maps will be posted throughout AELEC.

Owners, competitors and handlers are respectfully requested to follow the instructions of AELEC Management and staff to ensure your visit is safe and enjoyable.

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